



MISS MICHIGAN

Miss Michigan Scholarship Pageant, Inc.

958E Bowline Road
Muskegon, MI 49441

Office: 231.798.4272
Fax: 231.799.9046

www.MissMichigan.org

Appearance Contract 2010

*Please read this information completely before you begin to complete and enter any data.
The Miss Michigan Scholarship Pageant will work with you and your organization to assure complete organization and understanding of the process.*

1. Please return completed forms to:
Shelley Taylor – Executive Director
Miss Michigan Scholarship Pageant, Inc.
958E Bowline Road, Muskegon, MI 49441

Fees and Policies

2. Schedule of Appearance Fees**	<u>With Talent Presentation</u>	<u>Without Talent</u>
A. Commercial	\$450.00	\$400.00
B. Civic and Charitable	\$250.00	\$200.00
C. Official Sponsors of Miss Michigan Pageant*	\$200.00	\$150.00
C. Local Miss Michigan Pageants	\$150.00	\$100.00
D. Other purposes (as stated)	xxxxxx	xxxxxx
E. In all of the above (A through D) there is an additional \$25.00 (non-refundable) booking fee.		
F. Payment should be made within 10 business days (if not) there is a \$ 25.00 late fee		

I have read and understand the entire Miss Michigan Scholarship Pageant – appearance contract information.

Completed by:

Name and title

Address:

Phone:

Business

Cell

E-mail:

Alternative E-mail:

Date:

(Please circle which appearance best suits your program and send with contract)

**** All fees will need to be paid before appearance**



Expense Schedule

- A. The appearance sponsor of Miss Michigan will pay a round trip fee of \$.55 per mile from her hometown/living location to place of appearance.
- B. The appearance sponsor is responsible for lodging and meals for Miss Michigan and her traveling companion. The appearance sponsor shall assume expenses and pay for same. (One room double occupancy/ non-smoking)
- C. Any additional expense incurred while traveling and during appearance will be billed with the appearance mileage fee. (parking charges etc)
- D. The **non- refundable \$25.00 booking fee must accompany the return of the appearance contract to secure your placement (please call should you have any concerns)** to secure the appearance date.

Billing

- A. You will receive a statement for appearance fee, mileage and any additional expenses, one to two weeks before the event.
- B. The statement is due and payable upon receipt.
- C. There is a \$ 25.00 late fee applied for any outstanding payments not received within 15 days of the dated invoice.

Rules & Regulations for Miss Michigan Appearances

- A. Miss Michigan shall be introduced as "Miss Michigan" or Michigan's Representative to the Miss America Pageant"
- B. Miss Michigan is restricted to 6 working hours per appearance. This appearance should be scheduled between the hours of 9:00 AM and 11:00 PM
- C. Miss Michigan's appearance must be confined to the company or organization sponsoring the appearance.

Securing an appearance date:

- D. To secure appearance date: please enclose the \$25.00 booking fee
Make Checks payable to: **Miss Michigan Scholarship Pageant, Inc.**
- E. Include a Map of the appearance location. Please provide written directions.



Refund Policy:

1. The booking fee is non-refundable.
2. A refund will occur on the following occasion(s):
 - a. Illness or medical/family incident with Miss Michigan (you will be notified as soon as possible)
 - b. Any cancellations due to an act of nature or weather
 - i. 50% due to weather or relocation
 - c. Cancellation of pageant or program
 - i. 0% if notified (within) one week of booking the event
 - ii. 50% if notified four weeks of event
3. Should Miss Michigan need to cancel you will be notified and the following options will be discussed:
 - a. Replacement of the current Miss Michigan with a former or the 1st Runner Up
 - i. Cost will be discussed at that the time of booking and an acceptable mutually agreed upon fee will be issued
 - ii. Due to cancellation, any materials/posters etc. generated for the appearance of Miss Michigan: the Miss Michigan Scholarship Pageant, Inc. will not be responsible for replacement cost of generated materials.

Pictures usage

If available, please send a copy of the pictures or articles you and or your organization take, to the Miss Michigan office with your article/pictures with your name and where it is placed and who is in the article.

We like to share your programs/events on the Miss Michigan Web site as well as with the national Miss America program. Please feel free to email all pictures and articles to:
mmdirector@missmichigan.org





MISS MICHIGAN SCHOLARSHIP PROGRAM

Appearance Contract

Date of Appearance:

Time of Appearance:

Finish:

Name of Organization Requesting appearance:

Contact Person:

(Name)

(Phone number)

E-mail:

Cell phone:

Location of appearance:

(City)

(Specific Building)

Would you like Miss Michigan to present her talent? ____ Yes ____ No

If yes, how long would you like her to perform her talent? Same performance as Miss Michigan

Speaking Topic?

How long would you like her to speak?

Name of Person meeting Miss Michigan at location:

Cell Phone number of person meeting Miss Michigan:

Additional appearance information: (please list all events scheduled for appearance): See attachment below

INFORMATION:

Lodging/overnight accommodations:

Billing Information:

(Name)

(Complete Address Including Zip Code)

Deposit, Please enclose the non-refundable, \$25.00 Booking Fee made payable to:

Miss Michigan Scholarship Pageant, Inc. (with the check, please include) as well as a copy of this Contract & Directions To Appearance.

