



# MISS MICHIGAN SCHOLARSHIP PAGEANT, INC.

## 2011 MISS MICHIGAN SCHOLARSHIP FUND SCHOLARSHIP RULES AND REGULATIONS

THE MISS MICHIGAN SCHOLARSHIP PAGEANT, INC. ("MMSP") WILL AWARD SCHOLARSHIPS UNDER THE FOLLOWING CIRCUMSTANCES:

**1) SCHOLARSHIP USAGE:**

Scholarship funds may be applied to tuition, textbooks, supplies, academic fees and other appropriate educational expenses. Amounts received as scholarship payments are taxable income to the extent that they exceed "Qualified Tuition and Related Expenses".

Qualified Tuition and Related Expenses include tuition and fees required for enrollment or attendance of a student at an educational organization, including fees, books and supplies required of all students in the particular course of instruction.

Payment of all approved expenditures will be made directly to the accredited college or university. A letter of explanation accompanied by a transcript plus either a bill or invoice with information on where to send the scholarship including the contestant's formal name, address for the college office to which the scholarship would be sent, contestant social security number and/or college ID number must be submitted.

**2) REQUESTING USAGE:**

Requests for scholarships are initially processed by the Community Foundation for Muskegon County [425 W. Western Ave., Suite 200 - Muskegon, MI 49440 - Phone: (231) 722-4538 - Fax: (231) 722-4616] and forwarded to the Miss Michigan Scholarship Pageant, Inc. for its review and approval upon written receipt of statements from colleges and schools or from the contestant for other educational expenses. All statements and invoices must be accompanied by a cover letter from the contestant.

Special expense requests for items required will only be processed if the college or school states in writing that it is a mandatory requirement in order for the contestant to complete the coursework. The contestant may be reimbursed for this expense provided the contestant submits either a letter from the school stating the mandatory requirements or a list of course requirements. Computer software is not a reimbursable item. The original sales receipts must be submitted as well as the original credit card receipt or a copy of the canceled check.

**3) PRIORITY OF LEVEL IN USAGE:**

Contestants receiving scholarships at the national level must use the scholarship won at the state and local level prior to applying for funds at the national level. Verification must be submitted in writing from the State Executive Director that all state scholarship funds have been exhausted. Contestants receiving scholarships at the local level, available immediately after the local title has been awarded, must use the scholarship won at the local level prior to applying for funds at the state level. Verification must be submitted in writing from the Local Executive Director that all scholarship funds have been exhausted.

**4) STUDENT LOANS:**

Scholarships may not be used for outstanding student loan obligations.

**5) USAGE FOR FUTURE EXPENSES AND FORFEITURES**

Scholarships may be used for educational expenses provided contestants apply for their scholarships by December 31<sup>st</sup> of the current pageant year. The reigning Miss Michigan must apply for scholarship awards within 6 months after her reign ends. Request for extensions must be submitted in writing to the state office within 6 months of being awarded. If an extension is granted, the maximum length allowed will be one year from the date of the pageant. If a contestant has not submitted a request to the Miss Michigan Scholarship Pageant office for her scholarship award dollars during this period, her right to request funds will be forfeited. If a contestant forfeits any money from her scholarship award at the state or local level, her award at the national level, if applicable, will automatically be forfeited.

**THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY & MISS MICHIGAN SCHOLARSHIP PAGEANT, INC. RESERVES THE RIGHT TO AMEND AND OR MODIFY THE FOREGOING SCHOLARSHIP RULES AND REGULATIONS AT ANY TIME WITHOUT NOTICE.**

I (Contestant) have read and understood the 2010 Miss Michigan Scholarship Pageant, Inc. Scholarship Rules and Regulations:

\_\_\_\_\_  
Contestant Signature

\_\_\_\_\_  
Dated

COPIES: Contestant • State Office • Contestant's Executive Director



## MISS MICHIGAN NON-ENDOWED SCHOLARSHIP FUND POLICIES

The following policies regarding the Miss Michigan Non-endowed Scholarship Fund shall prevail until such time as they may be amended by the Board of Trustees, Community Foundation *for* Muskegon County, as advised by the Board of Directors, Miss Michigan Scholarship Pageant, Inc.

1. Each winner will be entitled to grant(s) totaling the announced and/or published scholarship award credited to her.
2. Scholarships shall be available to winners who apply by December 31 of the year of their award. A one-year extension of this date may be approved by the Miss Michigan Scholarship Pageant, Inc. Board of Directors and Executive Director; the winner must apply in writing before the original December 31<sup>st</sup> deadline.
3. Any unclaimed or unused awards shall remain in the Scholarship Fund for use in future awards.
4. Scholarships shall be used for current tuition, textbooks, supplies, academic fees, and other appropriate educational expenses.
5. Payment of scholarships will be made directly to the accredited college or university. No scholarships will be paid directly to the recipient.
6. Student loans, in any form, will not be paid.
7. Scholarships awarded at the local level must be used prior to requesting payment of scholarships at the state level.
8. Requests for scholarship payments, for current balances due only (no loan obligations), must include: 1) a completed Scholarship Acceptance Form from the recipient, 2) a statement or invoice from the college showing ***a balance due*** for approved educational expenses in excess of the amount of the scholarship award being requested, and 3) an official transcript from the educational institution.

Documentation shall be submitted to:

Community Foundation *for* Muskegon County  
Miss Michigan Scholarship Fund  
425 W. Western Avenue, Suite 200  
Muskegon MI 49440  
231-722-4538  
www.cffmc.org  
dscott@cffmc.org

The Community Foundation *for* Muskegon County and Miss Michigan Scholarship Pageant, Inc. reserve the right to amend and/or modify the foregoing scholarship policies at any time without notice.



community foundation

Muskegon County

For good. For ever.

Community Foundation for Muskegon County



MISS MICHIGAN SCHOLARSHIP PAGEANT, INC. Non-endowed Scholarship Fund

Scholarship Information and Acceptance Form

(please print and fill in ALL information)

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Social Security No. \_\_\_\_\_ Student ID No. \_\_\_\_\_

College/University \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Name of Award \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name of Award \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name of Award \_\_\_\_\_ Amount \$ \_\_\_\_\_

I wish to accept this scholarship award and I agree to the following terms and conditions:

- 1. I have read and understand the Miss Michigan Scholarship Pageant, Inc. Non-endowed Scholarship Policies.
2. I have used all pageant scholarships awarded at the local level.
3. I have enclosed an official transcript and a statement/invoice from my educational institution that shows a balance due in excess of the award I am requesting. No payment of student loans is allowed.
4. If I interrupt my education during the terms of the academic year, I am aware that my scholarship award will be terminated.
5. I will furnish the Community Foundation for Muskegon County with additional information upon request.

Name (please print) \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_